

## “Critical Access Hospital (CAH) Conditions of Participation 2019: Ensuring Compliance” 4-Part Webinar Series

**Part 1:** Thursday, January 24, 2019 / 10:00 a.m. - 12:00 p.m.

**Part 2:** Thursday, January 31, 2019 / 10:00 a.m. - 12:00 p.m.

**Part 3:** Thursday, February 7, 2019 / 10:00 a.m. - 12:00 p.m.

**Part 4:** Thursday, February 14, 2019 / 10:00 a.m. - 12:00 p.m.

*This is a 4-part series; each program can be taken independent of the others.*

### Web Series Overview:

Critical Access Hospitals must comply with Centers for Medicare and Medicaid Services' (CMS) Conditions of Participation (CoP) for CAH. The CMS regulations and interpretive guidelines serve as the basis for determining compliance. In this four-part webinar, participants will learn CoP details and what to do when a surveyor arrives at your facility. Additionally, every section in the CAH hospital manual will be discussed. This includes updates and 2019 proposed changes added in October of 2018.

### Part 1 - January 24

#### Course Overview:

In Part 1 of 4, our speaker will provide an introduction to CMS, including 2019 proposed changes, CMS memos on topics such as safe injection practices, deficiencies, revised complaint manual, texting, ligature risks, etc. She will review CAH problematic standards and provide resources as well. Most importantly, our speaker will discuss the various regulations and interpretive guidelines for CAHs, including, but not limited to compliance, licensure, provider certification, network agreements, credentialing, advanced directives, ED staffing, EMTALA, equipment and supplies, medication, personnel, emergency response, length of stay, observation (Two-midnight rule), swing beds and numbers of beds.

#### Learning Objectives:

At the conclusion of this session, participants will be able to:

1. Describe the CMS requirement in which the board must enter into a written agreement if the hospital wants to enter into telemedicine services;
2. Discuss the CMS list of emergency drugs and emergency equipment which every CAH must have;
3. Explain how the length of stay in a CAH should not exceed 96 hours on an annual average basis; and
4. Discuss recommendations to do a gap analysis to ensure compliance with all the hospital CoPs.

### Part 2 - January 31

#### Course Overview:

In Part 2 of 4, our speaker will describe pharmacist responsibilities, including development, supervision and coordination of pharmacy activities. She will review what the requirements of a CAH are to monitor and inspect, then ensure outdated drugs are not available for patient use. She will also discuss requirements for security and storage of medications, medication carts and anesthesia carts. Our speaker will review requirements for do-not-use abbreviations and sound-alike/look-alike drugs. She will also examine various changes to the CoPs including, but not limited to dietary and nutrition services, physical plant and environment, maintenance, fire inspections staffing, physician responsibilities and supervision, patient admissions and transfers.

### **Learning Objectives:**

At the conclusion of this session, participants will be able to:

1. Explain the responsibilities of the pharmacists with regard to developing, coordinating and supervising pharmacy activities;
2. List the CAH requirements that prevent the use of outdated drugs with patients;
3. Discuss the requirements for security and storage of medications, medication carts and anesthesia carts; and
4. Identify the requirements to have a do-not-use list of abbreviations & review of sound-alike/look-alike drugs.

### **Part 3 - February 7**

#### **Course Overview:**

During part 3 of 4, our speaker will review 2015 manual revisions for the sections on infection control (IC), drugs and safe medication use, patient services, lab and nursing. She will discuss nationally recognized infection control guidelines, including why the infection control worksheet is so important for CAHs, hospital acquired infections (HAIs), the four challenges of infection control and the role of hospital leaders in infection control. She will delve into safe medication CoPs including preparation and administration, safe infection practices and the CMS IC worksheet and safe infection guidelines. Some of her review of the nursing CoPs will cover nursing care, changes in observation guidelines, drugs and IVs, nursing care plans and proposed changes for 2019. This provides only a brief overview of what will be covered in this program.

### **Learning Objectives:**

At the conclusion of this session, participants will be able to:

1. Discuss how the CMS infection control worksheet may be helpful to CAHs;
2. Explain how many times an insulin pen may be used on patients;
3. Define what is needed to allow the patient to self-administer medications;
4. Identify the time frames in which to administer medications; and
5. Describe the CMS requirement for a plan of care.

### **Part 4 - February 14**

#### **Course Overview:**

During part 4 of 4, our speaker will review CoP sections on radiology, contracted services, emergency procedures, visitation, rehabilitation, medical records, surgical and anesthesia services, organ procurement and CAH swing beds.

### **Learning Objectives:**

At the conclusion of this session, participants will be able to:

1. Explain the informed consent elements required by CMS;
2. Describe the requirements for history and physicals for CAHs;
3. List what must be contained in the operative report;
4. Discuss what CAHs must do to comply with the requirements for notification of the organ procurement (OPO) agency when a patient expires;
5. Discuss the CMS patient rights that are afforded to patients in swingbeds; and
6. Describe the hospital visitation policy where patients must be informed.

### Web Series Target Audience:

Anyone involved with compliance regulations and standards, including, but not limited to, CEOs, CFOs, CMOs, CNOs, physicians, nurses, quality improvement staff, risk managers, pharmacy staff, dieticians, compliance officers and legal counsel, ethics committee members, consumer advocates, TJC liaisons, safety officers, behavioral health and psychiatric staff, case managers and other interested staff.

### Web Series Faculty:

#### **Sue Dill Calloway, RN, CPHRM, MSN, JD, President, Patient Safety and Health Care Education and Consulting**

Sue Dill Calloway has been a nurse attorney and consultant for more than 30 years. Currently, she is president of Patient Safety and Healthcare Education and Consulting and was previously the chief learning officer for the Emergency Medicine Patient Safety Foundation. She has conducted many educational programs for nurses, physicians, and other healthcare providers. Sue has authored over 100 books and numerous articles. She is a frequent speaker and is well known across the country in the area of healthcare law, risk management, and patient safety.

### Registration Fee:

**\$195** per site for MHA members (Discount provided if registering for entire series - see next page)

**\$295** per site for non-members

**The registration deadline is one week prior to the date of each webinar.** Advance registration is required to ensure the delivery of instructional materials.

### Cancellation Policy:

Cancellations made prior to the registration deadline will be issued a refund, less a \$25 administrative fee. Cancellations made after the deadline will be charged 50% of the registration fee. No refunds will be issued for those who do not cancel in advance of the program.

### Connecting to the Program:

**Google Chrome is the recommended web browser for this webinar.** If you use Internet Explorer, please contact Leslie Couturier at [lcouturier@themha.org](mailto:lcouturier@themha.org) or 207/622-4794 for further information. **All registration fees are per phone connection.** If more than one connection is made from your hospital for any reason, an additional charge of \$195.00 (per connection) will be billed. Complete the attached registration form and return it to the Maine Hospital Association. Upon registering for the webinar, notify all participants and arrange a meeting room and speaker phone, if desired. At least three business days prior to the webinar, you will receive confirmation of your registration via email including instructions on logging in, as well as attached handouts. Approximately 5 to 10 minutes before the program, dial in to be connected to the session.

**If you have not received a confirmation notice 48 hours prior to the program, please call Leslie Couturier at (207) 622-4794 to confirm your registration has been received.**

## Registration Form

### Webinar: CAH Conditions of Participation 2019: Ensuring Compliance Web Series

Part 1 / January 24, 2019 / 10:00 a.m. - 12:00 p.m.

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Part 4 / February 14, 2019 / 10:00 a.m. - 12:00 p.m.

**Important Note:** Instructions for accessing the program will be emailed to the contact person listed below prior to the program date. If you would like the instructions emailed to an additional contact person, please list their email address as well.

Name and Title of Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZipCode: \_\_\_\_\_

#### Sessions:

Part 1: January 24     Part 2: January 31     Part 3: February 7     Part 4: February 14

#### Registration fee:

**\$195** per session per site for **MHA members**. If registering for all 4 sessions, there is a discounted registration fee of \$675.00 (total).

**\$295** for **Non-members**

The fee covers **ONE** telephone connection and includes a set of handouts (which can then be copied). If more than one connection is made from your hospital for any reason, an additional charge of \$195.00 (per connection) will be billed.

**Payment Method:**     Check enclosed (payable to MHA)     Check being mailed     Credit Card\*\*

\*\*If paying by credit card, please register online at [www.themha.org](http://www.themha.org). **VISA** and **MasterCard** accepted.

Please complete this fillable PDF form and email or fax to [lcouturier@themha.org](mailto:lcouturier@themha.org) or 207/622-3073. Mail original along with payment to: Leslie Couturier, Maine Hospital Association, 33 Fuller Road, Augusta, Maine 04330. If you have questions, please call Leslie Couturier or Carol Sinclair at 207/622-4794 or by email at [lcouturier@themha.org](mailto:lcouturier@themha.org) or [csinclair@themha.org](mailto:csinclair@themha.org).

**The registration deadline is one week prior to the date of each webinar.**