

**“Protocols, Standing Orders, Order Sets and  
Preprinted Orders: Cracking the Code to the CMS  
Hospital CoP and TJC Requirements”  
Webinar #T5096**

**Tuesday, October 23, 2018  
10:30 a.m. - 12:00 p.m.**

**Program Overview:**

This program will cover the interpretive guidelines and regulations required by the Center for Medicare and Medicaid Services (CMS) related to standing orders, protocols, order sets, and preprinted orders. Regarding standing orders, Tag 457 will be discussed, including the four separate sections in the hospital Conditions of Participation (CoP) manual which regulate this issue, including the requirements that have been moved from Tag 405 to Tag 457. Additionally, standing orders related to medication approval and radiology standards will be reviewed.

The development of protocols and standing orders is best described as a journey. The session will provide the history of each of the four sections and what each section requires hospitals to do. Faculty will clarify this confusing area and make the requirements understandable for hospitals. This is especially important as hospitals move toward a complete electronic medical record.

**Learning Objectives:**

At the completion of this webinar, participants will be able to:

1. Discuss why hospitals must comply with the CMS CoP requirements;
2. Give examples of the CMS requirements for standing orders and protocols;
3. Explain how all protocols must be approved by the medical staff even if the protocols are department specific; and
4. Describe why a physician must sign off the standing order along with the date and time.

**Target Audience:**

Senior leadership, CNOs, CMOs, physicians, nursing supervisors and managers, nursing staff, infection preventionists, pharmacy staff, radiology staff, performance improvement and patient safety personnel, compliance and regulatory officers, Joint Commission liaison, educators, hospital legal counsel, and others who are involved in ensuring compliance.

**Faculty:**

**Sue Dill Calloway, President, Patient Safety and Health Care Education and Consulting**

Sue Dill Calloway has been a nurse attorney and consultant for more than 30 years. Currently, she is president of Patient Safety and Healthcare Education and Consulting and was previously the chief learning officer for the Emergency Medicine Patient Safety Foundation. She has conducted many educational programs for nurses, physicians, and other healthcare providers. Sue has authored over 100 books and numerous articles. She is a frequent speaker and is well known across the country in the areas of healthcare law, risk management, and patient safety.

### Registration Fee:

**\$195** per site for MHA members

**\$295** per site for non-members

**The registration deadline is October 16.** Advance registration is required to ensure the delivery of instructional materials.

### Cancellation Policy:

Cancellations made prior to the registration deadline (October 16) will be issued a refund, less a \$25 administrative fee. Cancellations made after October 16 will be charged 50% of the registration fee. No refunds will be issued for those who do not cancel in advance of the program.

### Connecting to the Webinar:

**Google Chrome is the recommended web browser for this webinar.** If you use Internet Explorer, please contact Leslie Couturier at [lcouturier@themha.org](mailto:lcouturier@themha.org) or 207/622-4794 for further information. **All registration fees are per phone connection.** If more than one connection is made from your hospital for any reason, an additional charge of \$195.00 (per connection) will be billed. Upon registering for the webinar, notify all participants and arrange a meeting room and speaker phone, if desired. At least three business days prior to the webinar, you will receive confirmation of your registration via email including instructions on logging in, as well as attached handouts. Approximately 5 to 10 minutes before the program, dial in to be connected to the session.

If you have not received a confirmation notice 48 hours prior to the program, please call Leslie Couturier at (207) 622-4794 to confirm your registration has been received.

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## Registration Form

### Webinar: Protocols, Standing Orders, Order Sets and Preprinted Orders October 23, 2018 / 10:30 a.m. - 12:00 p.m.

**Important Note:** Instructions for accessing the program will be emailed to the contact person listed below prior to the program date. If you would like the instructions emailed to an additional contact person, please list their email address as well.

Name and Title of Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

The registration fee is: **\$195** per site for **MHA members** / **\$295** per site for **Non-members**

The fee covers **ONE** telephone connection and includes a set of handouts (which can then be copied).

If more than one connection is made from your hospital for any reason, an additional charge of \$195.00 (per connection) will be billed.

**Payment Method:**  Check enclosed (payable to MHA)  Check being mailed  Credit Card\*\*

\*\*If paying by credit card, please register online at [www.themha.org](http://www.themha.org). **VISA** and **MasterCard** accepted.

Please complete this fillable PDF form and email or fax to [lcouturier@themha.org](mailto:lcouturier@themha.org) or 207/622-3073. Mail original along with payment to: Leslie Couturier, Maine Hospital Association, 33 Fuller Road, Augusta, Maine 04330. If you have questions, please call Leslie Couturier or Carol Sinclair at 207/622-4794 or by email at [lcouturier@themha.org](mailto:lcouturier@themha.org) or [csinclair@themha.org](mailto:csinclair@themha.org).

**Registration deadline is Tuesday, October 16, 2018.**