

**“Medical Staff Bylaws Update”  
Webinar #T5072**

**\*New Date\* Tuesday, September 18, 2018  
10:30 a.m. - 12:00 p.m.**

**Program Overview:**

Faculty will discuss the latest medical staff bylaws updates by The Centers for Medicare & Medicaid Services (CMS) and The Joint Commission (TJC). They will discuss whether separate medical staff for multiple hospitals is required and will review the many CMS and TJC requirements for medical staff bylaws, rules, and regulations, including policy differences and requirements. Finally, they will review challenging medical staff standards, requirements for physician extenders and the role of scribes.

**Learning Objectives:**

At the completion of this webinar, participants will be able to:

1. Discuss the responsibility of the medical staff to be organized into a self-governing staff that oversees the quality of care provided by all practitioners;
2. Explain the differences between bylaws, rules, and regulations and policies;
3. Explain what is meant by accompanying detail associated with Elements of Performance 12-36 and where the seam should be placed; and
4. Identify the standards that continue to be challenging for the medical staff.

**Target Audience:**

CEOs, COOs, CMOs, medical staff leaders, medical staff office personnel, hospital leadership, governing body representatives, The Joint Commission coordinators, performance improvement directors, safety officers, risk managers and compliance personnel.

**Faculty:**

**Sandra McRae, BSN, RN, MPH, LHRM, President and Healthcare Development Specialist**

In addition to being president of her own company, Sandra McRae brings outstanding experience as a nurse executive, administrator, and risk manager. She also has experience in patient safety and performance improvement. Sandra is the clinical/Joint Commission consultant for the Florida Hospital Association. She has been director of hospital education and research; nurse executive and vice president of performance improvement and clinical services. She has published the book titled, “Patient Care Trainee-Educational Employment,” and her research has included a grant from Abbott Laboratories.

### Registration Fee:

**\$195** per site for MHA members

**\$295** per site for non-members

**The registration deadline is September 11.** Advance registration is required to ensure the delivery of instructional materials.

### Cancellation Policy:

Cancellations made prior to the registration deadline (September 11) will be issued a refund, less a \$25 administrative fee. Cancellations made after September 11 will be charged 50% of the registration fee. No refunds will be issued for those who do not cancel in advance of the program.

### Connecting to the Webinar:

**Google Chrome is the recommended web browser for this webinar.** If you use Internet Explorer, please contact Leslie Couturier at [lcouturier@themha.org](mailto:lcouturier@themha.org) or 207/622-4794 for further information. **All registration fees are per phone connection.** If more than one connection is made from your hospital for any reason, an additional charge of \$195.00 (per connection) will be billed. Upon registering for the webinar, notify all participants and arrange a meeting room and speaker phone, if desired. At least three business days prior to the webinar, you will receive confirmation of your registration via email including instructions on logging in, as well as attached handouts. Approximately 5 to 10 minutes before the program, dial in to be connected to the session.

If you have not received a confirmation notice 48 hours prior to the program, please call Leslie Couturier at (207) 622-4794 to confirm your registration has been received.

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## Registration Form

### Webinar: Medical Staff Bylaws Update

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**Important Note: Instructions for accessing the program will be emailed to the contact person listed below prior to the program date. If you would like the instructions emailed to an additional contact person, please list their email address as well.**

Name and Title of Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZipCode: \_\_\_\_\_

The registration fee is: **\$195** per site for **MHA members** / **\$295** per site for **Non-members**

The fee covers **ONE** telephone connection and includes a set of handouts (which can then be copied).

If more than one connection is made from your hospital for any reason, an additional charge of \$195.00 (per connection) will be billed.

**Payment Method:**  Check enclosed (payable to MHA)  Check being mailed  Credit Card\*\*

\*\*If paying by credit card, please register online at [www.themha.org](http://www.themha.org). **VISA** and **MasterCard** accepted.

Please complete this fillable PDF form and email or fax to [lcouturier@themha.org](mailto:lcouturier@themha.org) or 207/622-3073. Mail original along with payment to: Leslie Couturier, Maine Hospital Association, 33 Fuller Road, Augusta, Maine 04330. If you have questions, please call Leslie Couturier or Carol Sinclair at 207/622-4794 or by email at [lcouturier@themha.org](mailto:lcouturier@themha.org) or [csinclair@themha.org](mailto:csinclair@themha.org).

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